

**PELYNT PARISH COUNCIL  
MINUTES**

**Minutes of the Meeting of Pelynt Parish Council held in the Village Hall on  
Thursday 27<sup>th</sup> April 2023 at 7.30pm.**

MINUTES	Action
<p><b>PRESENT</b></p> <p>Cllr K Wakeham - Chairman Cllr A Whitehead Cllr L Mattick</p> <p style="text-align: right;">Cllr M Boxall Cllr S Smith Cllr P Wright</p> <p>One member of the public was in attendance.</p> <p><b>1) 24427 APOLOGIES</b> Cllr A Taylor, Cllr J R Philp, Cllr B Garrott, Cllr C Beall, Cllr E Hannaford.</p> <p><b>2) 24428 DECLARATION OF INTEREST IN ITEMS ON THE AGENDA</b> Item 14 Cllr K Wakeham - 7.32pm.</p> <p><b>3) 24429 MINUTES OF THE LAST MEETING</b> The minutes of the Parish Council meeting held on the 30<sup>th</sup> March 2023 were signed off as a true record. <b>Proposed Cllr M Boxall. Seconded Cllr A Whitehead. 5 votes for. 1 abstention.</b></p> <p><b>4) 24430 MATTERS ARISING</b></p> <ul style="list-style-type: none"> <li>a) Trees for Summerlane – Volunteer Cornwall have asked for an annotated Google map of the proposed planting areas.</li> <li>b) Salt/Grit Bins – Decision on possible sites for the bins will be deferred to the next meeting for further discussion.</li> <li>c) Annual Parish Meeting – Due to a lack of response for reports the meeting has been rescheduled for 25<sup>th</sup> May 2023.</li> </ul> <p><b>5) 24431 PUBLIC PARTICIPATION</b> An update on the meeting to be held between the Parish Council and SRG Parks Ltd was given stating that it was to clarify the requirements of both parties.</p> <p><b>6) 24432 CORNWALL COUNCILLOR</b> Cllr E Hannaford is on leave of absence.</p> <p><b>7) 24433 SENTRY MEADOW</b> Nothing to report.</p> <p><b>8) 24434 NEIGHBOURHOOD PLAN</b> The summary report detailing feedback from consultation with parishioners had been circulated to members prior to the meeting. Cllr Wright stated that the draft plan is near to completion, the next step is to hold a further public consultation. Additional funding will be required and applied for, the next meeting of the Steering Group and consultant has been arranged for the 10<sup>th</sup> May 2023.</p> <p><b>9) 24435 GRANT FUNDING APPLICATIONS</b> None received.</p> <p><b>10) 24436 PLAY AREA</b> Installation of the new equipment in the existing area has been delayed due to bad weather and is now scheduled for the end of May.</p>	

**11) 24437 JOLLY PARK DEVELOPMENT**

Cllr Wright reported that he had attended a Zoom meeting with SRG Parks Ltd to discuss the feedback based on the Neighbourhood Development Plan results. He stated that negotiations are still ongoing and felt that both parties need to work with the Planning Department and take into consideration the results of the draft NDP.

**12) 24438 AUDIT**

It was resolved to confirm there are no conflicts of interest with BDO LLP auditors.  
**Proposed Cllr M Boxall. Seconded Cllr L Mattick. All agreed.**

**13) 24439 PARISH INSURANCE**

It was resolved to accept the insurance quote received from BHIB Insurance for a three year term.

**Proposed Cllr A Whitehead. Seconded Cllr M Boxall. All agreed.**

**Cllr K Wakeham left the meeting at 8.10pm.**

**Cllr S Smith took the Chair.**

**14) 24440 PARKING POLICY**

The proposed parking policy for The Green was discussed and it was resolved to give owners/tenants of two properties letters of permission for vehicle access over The Green. The letters will stipulate that permission is for the owner/tenant and family members only. Repair of these areas, should they suffer any disturbance or deterioration relating to vehicles using the access, will be the responsibility of the owner/tenant. The area of Green adjacent to 1 The Green will have restorative work undertaken in the first instance.

**Proposed Cllr L Mattick. Seconded Cllr A Whitehead. All agreed.**

**Cllr K Wakeham returned to the meeting and resumed the Chair at 8.20pm.**

**15) 24441 ACCOUNTS**

a) Parish Council accounts for April 2023 for payment – Payments to the amount of £4354.68 were passed for payment.

**Proposed Cllr S Smith. Seconded Cllr P Wright. All agreed.**

A bank reconciliation for the end of year accounts 2023 had been circulated to members prior to the meeting.

b) Village Hall accounts for April 2023 for payment – Payments to the amount of £5297.25 were passed for payment.

**Proposed Cllr S Smith. Seconded Cllr L Mattick. All agreed.**

c) Parish Council Financial Risk Assessment – It was resolved to alter the wording under section 1.2 Administration to reflect that online payments are now made for all invoices unless a cheque payment is required.

**Proposed Cllr K Wakeham. Seconded Cllr M Boxall. All agreed.**

**16) 24442 CORRESPONDENCE**

a) item b BBC Report on Sewage Spills Near Us – The Clerk will recirculate this email to members.

**17) 24443 PLANNING APPLICATIONS**

None received.

**18) 24444 PLANNING RESULTS**

a) PA23/00177 New stables, menage and access track to highway via existing field gate. Stables North of East Park Trenake Farm, Pelynt PL13 2LT.

**Approved.**

Clerk

Clerk

Clerk

Clerk

- b) PA22/11052 Listed Building Consent – Partial re-roofing. Pelynt Social Club, Old School House, Pelynt PL13 2LG. **Approved.**

**19) 24445 PUBLIC PARTICIPATION**

A member of the public stated that there is a lack of housing countrywide and changes to the village are inevitable as has happened over previous years. Cllr Mattick reported information discussed at the Community Network Panel meeting including statistics relating to potholes, emphasis on reporting crime and Government regulations including fire risk assessments and planning requirements for letting residences.

**20) 24446 MATTERS FOR REPORT AND NEXT AGENDA**

The clerk will report the BT drain on the junction of The Green again. It was noted that complaints are still being reported relating to cars parked on Summerlane prior to the road refuge at the north end of the village. The Police have been made aware of these complaints in the past but stated that there are no infringements to traffic regulations.

Clerk

**The next meeting will be held on the 25<sup>th</sup> May 2023.**

**The meeting closed at 8.35pm.**