

**PELYNT PARISH COUNCIL
MINUTES**

**Minutes of the Meeting of Pelynt Parish Council held in Pelynt Village Hall on
Thursday 26th February 2026 at 7.30pm.**

| MINUTES | Action |
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| <p>PRESENT Cllr K Wakeham - Chairman Cllr M Boxall Cllr D Jones Cllr S Blake Cllr B Garrott Cllr S Smith Cllr A Taylor Cllr J Dingle</p> <p>Eight members of the public were also in attendance.</p> <p><i>Before the meeting commenced Cllr Wakeham made the following statement:- ‘At the January meeting I made a comment about Andrew Whitehead’s reluctance to Chair the meeting while I left the room. Andrew found the remark offensive and in hindsight I realise that it was unacceptable to make the comment. I have written a letter of apology to Andrew explaining that I did not mean to cause offence and it was inappropriate to make a comment of that nature to a fellow councillor.’</i></p> <p>1) 25028 APOLOGIES Cllr J R Philp, Cllr J Candy, PCSO S Cocks.</p> <p>2) 25029 DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA Item 11 Cllr K Wakeham – 7.35pm.</p> <p>3) 25030 MINUTES OF THE LAST MEETING The minutes of the Parish Council meeting held on the 29th January 2026 were signed off as a true record. Proposed Cllr M Boxall. Seconded Cllr D Jones. 6 votes for. 2 abstentions.</p> <p>4) 25031 MATTERS ARISING Community Highways Funding Scheme – The clerk confirmed that Expressions of Interest had been submitted for yellow lining at the junctions of Cardwen Estate/Wilton Terrace/Richmond Road and traffic calming measures by The Shute. Bus Shelter Repair – Thanks were given to Mr P Wakeham for repairing the damage free of charge.</p> <p>5) 25032 PUBLIC PARTICIPATION Cllr Wakeham read the Police report stating that during the month of January there was one communications crime. There have been reports of dogs worrying and attacking sheep around other parishes and residents are reminded to keep their dogs under control when out in the countryside or face the consequences. Numerous patrols have been conducted around the parish.</p> <p>6) 25033 CORNWALL COUNCILLOR A report from Cllr Candy had been received prior to the meeting stating that there are outstanding Highway issues after wet weather, including 5200 potholes which cannot be permanently repaired during heavy storms. Despite the wet weather Highways are repairing circa 358 potholes per day. It was noted that there may be an opportunity to extend the operating hours of the 481/2 bus service into the evening during the summer peak period. The bus stop at Ten creek is due to be improved to stop buses obstructing the Highway. Cllr Candy is making enquiries</p> | |

with Cornwall Council's Property department regarding reopening the footpath from the Village Hall to the Social Club car park as BridgeMAT has informed the Parish Council they are waiting for Cornwall Council's advice before making any decision on the proposal. Cornwall Council's budget has been agreed with the inevitable 4.99% increase which includes 2% for Social Care. Due to the cost of delivering services in a rural area, escalating because of transport and labour cost inflation, it has proved difficult for Cornwall Council but additional money will be put into services as required.

7) 25034 POLICIES

Equal Opportunities Policy, Grievance Policy, Absence Policy, Disciplinary Policy, Health and Safety Policy and Safeguarding Policy.

It was resolved to approve the above policies en bloc.

Proposed Cllr J Dingle. Seconded Cllr A Taylor. All agreed.

8) 25035 GRANT FUNDING APPLICATIONS

None received.

9) 25036 ACCESS PATH

The clerk stated that BridgeMAT's CEO had not replied to the email sent on the 4th February. Several options were suggested regarding ways to obtain the information that BridgeMAT are reluctant to give. Cllr Dingle stated that he had attended a meeting at the Social Club and had been advised by members that due to historical issues relating to dealings with the Parish Council they did not want to pursue the suggestion of reopening the path to make it easier to access the defibrillator at the Village Hall. The Social Club committee suggested that they may purchase their own defibrillator and enquired if it could be added to the Council's existing maintenance contract with South West Ambulance Services. This suggestion was refused as the Parish Council are unable to use Parish funds for equipment purchased by another organisation, Cllr Dingle will inform the Social Club. Cllr Jones stated residents should have easy access to defibrillators and requested that investigation into the proposal should be ongoing.

10) 25037 ASSERTION 10

The clerk advised that she will be sending new gov.uk email addresses and passwords to all members.

The clerk read out information relating to statutory duties covering the protection of Village Greens.

Cllr K Wakeham left the meeting at 7.57pm. Cllr A Taylor took the Chair.

11) 25038 VILLAGE GREEN

An explanation of proposed alterations relating to protection of the village green was given. After discussion between members and the resident of one of the properties involved it was agreed that before any decisions are made the clerk will contact the emergency services to obtain sizes of vehicles to ensure they can access the properties at the end of the lane. The Parish Council has detailed maps of the area but clarification of the boundary line of ownership will be discussed with residents.

Proposed Cllr D Jones. Seconded Cllr M Boxall. 5 votes for. 3 abstentions. Cllr K Wakeham returned to the meeting at 8.09pm.

12) 25039 VILLAGE HALL

The clerk reported that a letter from HMRC regarding information to update rateable value of non domestic properties had been received, the requested details

Clerk

Clerk

have been submitted to the Valuation Office Agency. Cllr Dingle stated that properties under a certain threshold are exempt therefore it will not apply to the Village Hall. Cllr Wakeham suggested that CCTV equipment covering the front and back aspects of the Village Hall would benefit from motion detection cameras connected to WiFi. Cllr Jones stated that use of CCTV covering play areas should be clarified by the Police. This item will be included on the next agenda. Cllr Dingle queried electricity charges for the hall and requested copies of supplier invoices.

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13) 25040 ACCOUNTS

- a) Parish Council accounts for February 2026 – Payments to the amount of £1580.59 were approved for payment.

Proposed Cllr A Taylor. Seconded Cllr B Garrott. All agreed.

A bank reconciliation for January 2026 had been circulated to members prior to the meeting.

- b) Village Hall accounts for February 2026 – Payments to the amount of £609.65 were approved for payment.

Proposed Cllr S Blake. Seconded Cllr B Garrott. All agreed.

14) 25041 CORRESPONDENCE

Item h Complete Weed Control Herbicide Treatment – It was resolved to accept the quote received.

Proposed Cllr A Taylor. Seconded Cllr S Smith. All agreed.

Item i email Jubilee Inn Waste Management Complaint – Cllr Wakeham had sent an email to the Jubilee Inn manager to discuss the complaint from a resident relating to overflowing waste bins. As the premises are under new management it was considered monitoring of the issues raised was the best policy.

Item j Community Highways Funding Scheme - An email from Highways requiring confirmation of the order of priority for the submitted expressions of interest had been received. It was agreed that traffic calming measures at The Shute were the main priority followed by yellow lining at Cardwen Estate/Wilton Terrace/Richmond Road junctions.

Proposed Cllr K Wakeham. Seconded Cllr A Taylor. All agreed.

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15) 25042 PLANNING APPLICATIONS

- a) PA25/09246 Construction of a new dwelling with associated works. Land North of Higher Grange Cottage, Summer Lane, Pelynt.

It was resolved to support Planning Application PA25/09246.

Proposed Cllr J Dingle. Seconded Cllr K Wakeham. All agreed.

- b) PA26/00942 Conversion of integral garage to habitable space. Pontivy, 25 Barton Meadow, Pelynt.

It was resolved to support Planning Application PA26/00942.

Proposed Cllr A Taylor. Seconded Cllr D Jones. All agreed.

16) 25043 PLANNING RESULTS

- a) PA26/00023 Submission of details to discharge Condition number 4 (Planted Screen Enclosure) in respect of Decision Notice PA22/03722 dated 09/09/22. Trelawne Lodge, Trelawne, Pelynt PL13 2NA. **S52/S106 and discharge of condition apps.**

- b) PA25/07205 Unrestricted use of holiday units as permanent dwellings. Holiday Units at Polean Farm, Pelynt PL13 2LX. **Approved.**

17 25044 PUBLIC PARTICIPATION

Mr P Wright stated that the NDP website had been taken down and the Plan will feature on the Parish Council's new website when it is available. It was noted that accessing the Plan on Cornwall Council's website is proving extremely difficult. Mr Wright also reported that the Green Space project is on hold due to weather conditions. Cllr Dingle stated that a presentation has been offered to the Parish Council regarding releasing beavers into the environment, further information will be requested.

18) 25045 MATTERS FOR REPORT AND NEXT AGENDA

Cllr Wakeham will check if the lights on the pedestrian path from Richmond Road have been repaired. A suggestion for solar panels on the Village Hall will be discussed at the next Management Committee meeting, date to be confirmed.

The meeting closed at 8.51pm.

CLOSED SESSION

19) 25046 EMPLOYMENT

- a) Approval of Clerks Model Contract – After minor amendments it was resolved to approve the Model Contract of Employment.

Proposed Cllr K Wakeham. Seconded Cllr M Boxall. All agreed.

- b) Update on Vacancy Applications Received – The clerk gave an update on Expressions of Interest and completed applications received.

- c) Interview Committee – Cllr K Wakeham, Cllr J R Philp, Cllr D Jones and the clerk, in an advisory role, will undertake interviews.

Proposed Cllr M Boxall. Seconded Cllr A Taylor. All agreed.

- d) Interview Dates – Interview dates will commence from the 16th March in the Village Hall.

The meeting closed at 9.08pm.